

## CABINET MINUTES

Kalamazoo Valley Community College

# Office of President

**To:** Cabinet, Archives  
**From:** Patricia Niewoonder  
**Subject:** Minutes of April 18, 2006 Cabinet Meeting  
**Date:** April 18, 2006

**Members Present:** Anderson, Bohnet, Cannell, Collins, DeHaven, Hutchins, Lay Niewoonder, Schlack and Woods

**Members Absent:** Kocher

### TBO Discussion

- a. Personnel Items – no additional items shared.
- b. Dashboard, Resource Allocation and People Committee – reported that the Committee has begun talking with BlueGranite regarding a proposal for helping extract some data from our Banner system for the measurements needed for our dashboard.
- c. Reality Check – an update on the challenge with collection of confidential student data and ACS requirements was shared.
- d. Kudos! were shared.
- e. Other TBO Items – none presented.

### Approval of Minutes

The minutes of the April 11, 2006 meeting were approved as distributed.

### Other

- Heard a brief synopsis of the presentation in the Commons by author/journalist Charles Fishman on the story of Wal-Mart.
- Reviewed the draft response letter to NCA – recommended changes will be incorporated.
- Reported that the Wellness Fair is being held in the Commons today.
- Mentioned the series of articles published in Time magazine regarding high school drop-out rates. It highlighted the need to provide instruction in alternative ways in order to better engage students. It was suggested that Cabinet members read the book “Ready or Not, Here Life Comes” by Mel Levine.
- Mentioned the new programming in technology and entrepreneurship at our neighboring community colleges and the need for KVCC to move forward in these areas – mentioned an article in Michigan Biz on entrepreneurship.

## **Other Discussion Items**

- a. Alternative Education Discussions
  - o Kalamazoo Promise and Working with Under-Prepared Students –
    - *The Promise and KVCC's Proposal* –
      - Discussed the need to incorporate our Hedgehog into the proposal and questioned who should be or who will be paying for textbooks.
      - Noted that this is essentially two proposals – one for graduates of KPS and another for KPS seniors.
      - Revised proposals will be coming forward next week.
    - *Continue Discussion on Identifying A Point Person* – postponed.
- b. Review Quarterly Reports for Innovative Thinking Grants
  - o New School is in the process of marketing the program to current KVCC students and to high school students who are being recruited to attend this the fall.
  - o Received the final report on the video game art program.
  - o Discussed some of the mixed results of the Multi-Disciplinary Project – different marketing strategies will be used to attract students next year to target students who know ahead of time that the courses will be project- and team-based. Increased measurements and evaluation need to be built into the project. Funding is being requested for FY '07.
  - o Part-time Faculty Orientation Project – to be discussed next week.
  - o Office of Learning Recognition – reported that the new system of credit for prior learning is in place and funding is being requested for FY '07. Opportunities are being explored to work with individuals receiving training at the M-TEC and recognizing their prior learning.
  - o Elementary Education report was received and continuing funding is being requested for FY '07.
- c. Budget Development for FY 2007
  - o Most operating budgets have been submitted and additional information will be shared next week.
- d. Review Records Management Report – briefly discussed the report and status of compliance with our records retention/management efforts. The Cabinet was reminded that document destruction (shredding) schedule should be followed and folks should monitor their storage areas and destroy records as per the schedule.
- e. Travel
  - o Authorized Kathy Anderson and Terri Lester to attend a vendor expo at the Radisson in Kalamazoo on May 23, 2006
  - o Authorized Gloria Larrieu to attend the Midwest Institute in place of Helen Palleschi.
  - o Authorized Al Moss and Dan Benard to attend a simulation users' meeting for SimMan being held in Mashantucket, Connecticut, June 1-2, 2006.
  - o Authorized Bala Balachandran to attend an NSF Short Course on learning to use Maple, a software program, at Grand Valley State University, May 12-14, 2006.
  - o Reported for the record that Grace Gant and Jim Taylor will be attending a consortium meeting in Grand Rapids.
  - o Authorized Marty Adams to attend a week-long Java course being offered in Bushkill, Pennsylvania, May 8-13, 2006.

f. Grants

- Discussed two requests for funding from the Pfizer Foundation for a new traveling exhibit at the Museum “Brain: Inside Your Head” – these will come back for further discussion.
- Authorized the submission of a grant request to the Monroe Brown Foundation for KAFI Youth Passes.
- Authorized the submission of a grant request to MCACA for an anchor organization grant.

**Next Meeting**

The next regular meeting is scheduled for Tuesday, April 25, 2006 at 8:00 a.m.